

Volunteer Descriptions

Book Sale: The Parent Association needs volunteers on August 6-7 to help sell books, and again in late May to assist with the collecting and with pricing books during the summer. This is one of the two PA fundraisers.

The **New Parent Dinner** is the first official school event of the year and it will be taking place on August 26th. This is an event intended to provide new parents with an official welcome to the school community. For this event, the Parent Association provides the main dish and parents are asked to send in a salad or desert; we also need people to greet new parents, serve food, and help set up and tear down the event at the end of the night.

The **Admissions Open House** will be held on Tuesday November 10th from 7:00-9:00 pm. This is an event held to showcase the school for potential students and their families. The PA will provide refreshments (sweet and savory appetizers) for the Admissions Open House. The school also asks for volunteers to serve as greeters and tour guides, as well as members of a panel to share their experience with visiting families.

The **Class Representatives** are the backbone of the Parent Association. You are the liaison between the Parent Association and the parents of your class. Class Representatives are asked to come to as many Parent Association meetings as possible, but do not have to attend all of them. Meetings are less than once a month, on Friday, from noon to one. Before each PA event, the PA President will contact each class representative and tell her or him exactly how many volunteers are needed from the particular class. The class representative will be given a list of parents who signed up for the event on this form and asked to contact them and confirm their availability. Being a class representative is an excellent way to get to know the other parents in your class.

The **Grandparents' Day Luncheon** is on Friday March 19, 2010. The PA asks parents to send in a salad or dessert. The PA helps with the flowers, setting the tables, providing Valet parking, serving, and cleaning up.

Phonathons are conducted in the fall and the spring to seek financial support of the Annual Fund. Annual Fund contributions serve the operating budget and help bridge the gap between tuition revenues and the actual cost of educating students. Volunteers are needed to help make phone calls to alumni, current parents, alumni parents, and grandparents.

Parents interested in working with the athletics program can sign up and serve on the **Athletic Committee** or to assist with various athletic events.

On February 6, 2010 the school will be hosting the 14th annual **Imagine** art auction. *Imagine* is a fine art auction which features original artwork that comes to us from artists of regional, national, and international acclaim. All proceeds from *Imagine* benefit the St. Francis High School Scholarship Fund. Every year, St. Francis gives financial aid to over 40% of its student body (compared with a national average of 15% for independent schools), totaling over \$650,000 this past year, in the interest of creating a diverse community reflective of that outside the school's walls.

Pegasus Parade: The Pegasus Parade is an annual fund raiser. The school reserves bleacher seats in front of the school for the Pegasus Parade and sells those seats, with box picnic suppers and garage parking spaces to the public. All proceeds go to the Parent Association.

Mailings and Front Desk Help: When you sign up to help the school in the administrative office, we hope that you can help us out when you can but do not require you to work each time that you are asked.